

UUFSD Board of Directors Meeting Minutes

Tuesday, 7/9/24, 5:30 - 7:10 PM | Location: Zoom

Board Members Present:

Wenda Alvarez, President

Mary Anne Trause, Vice President

Livia Walsh

Larry Jones

Pam Parker

Julia Darling

Rev Ellie, Non-voting member (attended during her time off to provide brief updates)

Board Member(s) Absent: Andi McLeod

Guest(s) Present: John Drewe, Congregation Member

- Chalice Lighting Wenda
- Board Covenant Julia

I. Consent Agenda: Action – NA

Should anything be moved from the Consent to the Discussion Agenda?

- A. Board Meeting Minutes 2024-06-02 previously approved
- B. P&P: UUFSD Leadership Council (attached) **M**oved to discussion agenda- after brief discussion this was postponed to next meeting due to time constraints

II. Reports and Updates

- A. Minister's Report (Highlights) Rev. Ellie

DREF interviews are in process with 5 good candidates moving to the 2nd round of interviews; will call a brief board meeting when needed to finalize a job offer

GA report: Art II passed and Rev Ellie expressed gratitude for the respectful process of discernment in our congregation; Will begin conversation on Art II, put it in the OOS with current principles upon her return using a both/and perspective integrating this into our continued visioning process.

Rev. Ellie left the meeting.

- B. DREF Report - none received
- C. Congregational Administrator's Report to the Minister none received
- D. Article II: New UU Statement of Values Passes (80.2 percent)

Wenda spoke about her attendance at GA, the diverse leadership she witnessed and UUFSD's energy for Art II consideration. Although our congregation 'no' vote was opposite the GA outcome, she hopes the engagement example will carry forward to other congregational justice actions.

III. Discussion Agenda

- A. Treasurer Election: Sarah Miller for one-year term, July 1, 2024 to June 30, 2025 - **APPROVED**

B. Corporate Secretary Election - No current board members volunteered to serve. Discussed the history of use of an outside member to serve as secretary that has worked well in the past. John Drewe expressed his interest in serving and will review the Policies and Procedures to learn more about responsibilities.

ACTION: notice to the congregation to see if there are others who would be interested.

C. Capital Improvement Projects

1. Admin Building
2. Sandy Hill Flooring
3. Phases 2, 3

INFO: Wenda gave an update and said there is a meeting she will attend scheduled for tomorrow 7/10 with Dream Builders and the contractor to get status updates. They will discuss timelines, progress payments and completion schedule for Admin Building and begin to consider use issues that will need to be addressed during parking lot construction.

D. **NEW Legislation:** CA SB 553 Workforce Violence Prevention (7/1/24)- Another form of restraining order that employers can use to protect a place of employment.

https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202320240SB553

1. Employer-

ACTION: Pam will read the new law to help determine the extent to which it applies to UUSFD, based on number of employees etc. Mary Anne will confirm the number of employees. Wenda suggested UUFSD work with PSW Region to develop any required policy consistent with other UU congregations in CA that includes prevention planning and training. UUFSD will need to designate who goes to court when seeking such a restraining order. Will need to consider options when legal counsel is needed. Tricia Smith, may be a legal counsel option or may have referrals.

2. Employment Agency Compliance: (LHH Audit completed 6/28/24)

E. Board Liaison: Nominating Committee - Brief follow up on previous discussion of whether to have a board liaison to the nominating committee.

ACTION: It was decided to add this to the retreat agenda as part of a larger discussion of use of liaisons.

F. Minister: Contract to Settled - this is a consideration for the 2nd year of Rev. Ellie's 2-year contract. It will be taken up later in an executive session.

IV. Board Scheduling and Administrative

A. Communications Preferences - It was decided to limit use of reply all and select a specific recipient to emails for most communications.

B. Meetings: 2024 – 2025

Continue 2nd Sunday of the month at 11:30 with additional meetings only as needed

C. Retreat

Difficulty scheduling in August but will consider August 31st if those not present today can attend. **ACTION:** Wenda will follow up with Rev. Ellie and Andi. Wenda will coordinate Founders' Hall room reservation. (7/10/24: Room reservation completed.)

V. Extinguish Chalice/Close Meeting

Wenda