

2023-12-20 UFSD Board Meeting Minutes
8:00 pm-8:48 pm via Zoom

Present:

Mary Anne Trause, President
Andi Macleod, Vice President
Livia Walsh, Secretary
Sarah Miller, Treasurer
Julia Darling
Louise Garrett

Rev. Ellie, non-voting member

I. Consent Agenda:

1. Approving the launching of the Health and Safety Task Force:

APPROVED

Their task would be to review our health and safety practices on campus, find best practices for our type of institution, make the modifications necessary for the health and safety of congregants when on campus, and develop a plan for educating and training staff and congregants. We discussed it but did not officially approve it.

2. Proposal for Congregational Administrator to collate and Disperse Board Minutes:

APPROVED

The Board Secretary will take the meeting minutes and send them, along with the attachments, to the Congregational Administrator who will assemble the minutes and attachments for each and distribute them according to the policy. The Secretary will meet with the Administrator to review the procedure.

I. Discussion Agenda:

1. Approval for staff bonuses as per the formula Treasurer created:

APPROVED

The Treasurer presented information regarding the history of our decisions and distribution of staff bonuses. She presented a formula by which this Board's current decisions were made that included numbers of hours worked within this calendar year, number of years employed by UUFSD and job performance.

The Board President will send out letters of gratitude to staff by 12/26/2023.

2. Approving the authorization of a credit card for our new DREF, Rose Riedel: **Not discussed**

ACTION: Transfer this item to the Discussion Agenda for January Board meeting.

Minutes taken and submitted by Livia Walsh, Secretary