

WORKING BUDGET FOR 2019-2020	REQUESTED BUDGET FOR 2020-2021	BOARD BUDGET FOR FINAL 2020-2021
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REVENUES

Pledges

REV.PLG.01 - Pledge Current Yr	344,175	325,000	312,748
Total Pledges	<u>344,175</u>	<u>325,000</u>	<u>312,748</u>

Site Rental

REV.SIT.01 - Sandy Hill	45,000	45,000	45,000
REV.SIT.02 - Special Events	1,500	1500	0
REV.SIT.03 - Site Use Contributions	2,500	2500	0
Total Site Rental	<u>49,000</u>	<u>49,000</u>	<u>45,000</u>

Miscellaneous Revenue

Fundraising

REV.AUC.01 - Auction Income	16,000	16,000	8,000
REV.MIS.01 - Fundraising Income	8,000	10,000	0
Total Fundraising	<u>24,000</u>	<u>26,000</u>	<u>8,000</u>

Other Contributions

REV.SUN.01 - Sunday Collection	14,500	14,500	6,000
REV.MIS.02 - Scrip Sale	200	200	200
REV.MIS.04 - Other Contributions	13,000	10,000	10,000
NEW ACCOUNT: FEMA Admin fees		4,500	4,500
REV.REL.01 - RE Donations	1,000	1000	1,000
REV.REL.02 - COA/OWL Fees	200	500	200
Total Other Contributions	<u>28,900</u>	<u>30,700</u>	<u>21,900</u>

Total Miscellaneous Revenue	<u>52,900</u>	<u>56,700</u>	<u>29,900</u>
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Total Revenues	<u>446,075</u>	<u>430,700</u>	<u>387,648</u>
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EXPENSES

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Board and Other Committees

COM.BRD.03 - Board Expenses	150	150	150
COM.CNX.03 - Kitchen	1,000	1000	500
COM.MEM.03 - Membership Comm	1,200	500	500
COM.MUS.03 - Choir and Music	1,600	400	400
COM.PCC.03 - Pastoral Care Comm	150	150	150
COM.PGC.03 - Planned Giving	200	200	200
COM.COM.03 - Communications Comm	1,600	1875	2000
COM.SAC.03 - Social Action Comm	3,300	3000	3000
COM.SUN.03 - Worship Comm	3,100	4800	4800
Total Board and Committee Expenses	<u>12,300</u>	<u>12,075</u>	<u>11,700</u>

Operations

Administration Expenses

OPS.ADM.01 - Postage	550	800	800
OPS.ADM.02 - Office Supplies	2,000	2000	2000
OPS.ADM.03 - Copier	6,600	7200	7200
OPS.ADM.05 - Phone and Internet	2,750	2900	2900
OPS.ADM.06 - Office Mileage	150	200	200
OPS.ADM.07 - Misc Supplies	450	450	450
Total Administration Expenses	<u>12,500</u>	<u>13,550</u>	<u>13,550</u>

Denominational Expenses

OPS.DEN.01 - UUA + PSWD Dues	19,500	23928	23928
OPS.DEN.04 - Cluster Dues	500	0	0
Total Denominational Expenses	<u>20,000</u>	<u>23,928</u>	<u>23,928</u>

Finance Expenses

COM.FND.03 - Stewardship	500	500	500
OPS.FIN.02 - Bookkeeping Exp	650	500	0
OPS.FIN.03 - Accounting Fees	9,000	9000	9000
OPS.FIN.07 - Audit Exp	6,000	1500	1500
OPS.FIN.05 - Other Finance Exp	500	125	0
OPS.FIN.06 - Credit Card Fees	1,350	1350	1350

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Total Finance Expenses	<u>18,000</u>	<u>12,975</u>	<u>12350</u>
Site Operations			
OPS.SIT.01 - Property Insurance	3,960	4356	4356
OPS.SIT.02 - Real Estate Taxes	3,970	4066	4066
OPS.SIT.03 - Gas & Electric	150	300	300
OPS.SIT.04 - Solar Loans	4,405	4405	4405
OPS.SIT.05 - Water	3,850	3850	3850
OPS.SIT.07 - B&G Maintenance	6,870	6005	8000
OPS.SIT.10 - Audio/Visual Exp	436	500	1000
Total Site Operations	<u>23,641</u>	<u>23,482</u>	<u>25977</u>
Total Operations	<u>74,141</u>	<u>73,935</u>	<u>75805</u>
Personnel			
Minister Expenses			
PER.MIN.00 - Minister In Lieu of FICA	6,120	7,267	7267
PER.MIN.01 - Minister Salary	38,072	60,000	60000
PER.MIN.02 - Minister Housing	41,928	35,000	35000
PER.MIN.03 - Minister UUA Pension	8,000	9,500	9500
PER.MIN.04 - Minister Medical	16,093	2,429	2429
PER.MIN.05 - Minister Vision & Dental	0	720	720
PER.MIN.06 - Minister Life Ins	563	479	479
PER.MIN.07 - Minister LTD Ins	900	1,235	1235
PER.MIN.08 - Minister Prof Exp	6,000	5,000	5000
PER.MIN.09 - Str'd Min Search	11,091	0	0
PER.MIN.10 - Moving Expense	7,000	5,000	5000
Total Minister	<u>135,767</u>	<u>126,630</u>	<u>126630</u>
Director of RE			
PER.DRE.01 - DRE Wages	55,240	55,240	56787
PER.DRE.02 - DRE UUA Pension	5,524	5,524	5679
PER.DRE.03 - DRE UUA P/R Tax	4,226	4,226	4344
PER.DRE.04 - DRE Medical Benefit	8,413	6,016	6016
PER.DRE.05 - DRE Vision & Dental	0	720	720
PER.DRE.06 - DRE Life Insurance	0	362	362

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PER.DRE.07 - DRE LTD Insurance	553	561	561
PER.DRE.09 - DRE Professional Expenses	2,500	2,500	2500
Total Director of RE	<u>76,456</u>	<u>75,149</u>	<u>76969</u>
Choir Director/Accompanist			
PER.MUS.01 - Choir Director Wages	30,385	27500	22251
PER.MUS.02 - Choir Director Benefits	0	0	0
PER.MUS.03 - Choir Director P/R Tax	2,324	2,103	1702
PER.MUS.04 - Choir Director Professional Exp	2,170	2,000	1000
PER.MUS.07 - Choir Director LTD	211	211	211
PER.MUS.11 - Accompanist Wages	10,400	10,400	10691
Total Choir Director/Accompanist	<u>45,490</u>	<u>42,214</u>	<u>35855</u>
Congregational Administrator			
PER.OFF.01 - Admin Wages	37,500	37,500	38550
PER.OFF.02 - Admin UUA Pension	3,750	3,750	3855
PER.OFF.03 - Admin Payroll Taxes	2,869	2,869	2949
PER.OFF.04 - Admin Medical	10,300	11,522	11522
PER.OFF.05 - Admin Vision & Dental	0	720	720
PER.OFF.06 - Asmin Life Insurance	0	255	255
PER.OFF.07 - Asmin LTD Insurance	0	396	396
PER.OFF.08 - Admin Prof Exp	200	200	200
Total Congregational Administrator	<u>54,619</u>	<u>57,212</u>	<u>58447</u>
Site Support Staff			
PER.SIT.01 - Childcare Wage	4,500	4500	2250
PER.SIT.02 - Custodian	6,110	7000	7000
PER.SIT.03 - Set Up Crew	5,750	6000	3000
PER.SIT.09 - Sound Technician	9,000	9500	18000
PER.SIT.11 - Lead Teacher/s and Assistant	6,950	6950	3475
PER.SIT.12 - ER Payroll Taxes	2,567	2567	2044
Total Site Support Staff	<u>34,877</u>	<u>36,517</u>	<u>35769</u>
Other Personnel Expenses			
PER.MIS.01- Miscellaneous Personnel	300	500	500
PER.SIT.07 - Worker's Compensation	1,750	1923	1923
Total Other Personnel	<u>2,050</u>	<u>2,423</u>	<u>2423</u>
Total Personnel	<u>349,259</u>	<u>340,145</u>	<u>336093</u>

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Religious Exploration			
COM.OWL.03 - COA/OWL Expenses	200	200	200
COM.REL.03 - RE Program Expenses	3,800	4000	2000
Total Religious Exploration	<hr/> 4,000	<hr/> 4,200	<hr/> 2200
 RESERVES			
RES.BAG.01 - B&G Reserve	6,000	5000	5000
RES.SND.01 - Sound Reserve	1,000	1000	1000
RES.AFR.01 - Appliance & Furnishing Reserve	1,000	1000	0
RES.SAB.01 - Minister Sabbatical Reserve	0	3600	3000
Total Reserves	<hr/> 8,000	<hr/> 10,600	<hr/> 9000
Total Expenses	<hr/> 447,700	<hr/> 440,955	<hr/> 434,798
Net Income	(1,625)	(10,255)	(47,151)

NOTES on requests, usage, and basis for line item

Budget assumes campus is only open for 6 months

pledges on completion of Pledge Drive x 95%

normally goes up \$4k/yr - not this year per negotiation

40 Sundays @ \$150/Sunday

unrestricted funds from grant

NOTES on requests, usage, and basis for line item

Budget assumes campus is only open for 6 months

used for annual retreat/steering meeting

extrapolating, \$500 should be more than enough - instantchurchdirectory, flowers, handouts, etc
\$1600 per Chris Lehman - use \$1200 reserves per Jill

per Caroline DeMar for honoring donors
per Rich Macdonald based on actual bills and 3 years history
per Irv Himmelblau
per RevT. for guest speakers & new lecturn, etc

per Tracey
per Tracey
per Tracey
per Tracey
per Tracey
per Tracey

per UUA-APF
no longer active

not used this year

\$6k from 19/20 reserves and 1.5k from 20/21

NOTES on requests, usage, and basis for line item

Budget assumes campus is only open for 6 months

\$4056 per bills + \$300 contribution to CIMA Volunteer insurance pmt shared with Casas de Luz
per bills

12x21=252 (but seems to vary so 300 is probably more than enough)

Shermans, BGilpin, LindaGP. \$733.88 2x/yr for 10 years started 12/2018

per bills

per Ed Mlakar - blue sky big ticket items from reserves : \$2500 for leaks, \$20,000 for stairs

7.65 % of salary and housing up to the Social Security tax cap and 1.45% of the excess.
plus \$9500 net signing bonus on first PR

per Dale

per Dale

per Dale

per Dale

includes COLA

7.65% PR tax rate

per Dale

per Dale

per Dale

NOTES on requests, usage, and basis for line item

Budget assumes campus is only open for 6 months

per Dale

per RE Committee request additional \$1k stipend for helping onboard new staff

new hire

7.65% PR tax rate

includes COLA.

includes COLA

7.65% PR tax rate

per Dale

per Dale

per Dale

per Dale

per RE Committee

per RE Committee

7.65% PR tax rate

background checks

from this year's bill

NOTES on requests, usage, and basis for line item

Budget assumes campus is only open for 6 months

extrapolating, \$3k should be fine - \$4k requested by RE Committee
there is \$900 in FND.YOU.02 available for Board to spend

per Ed - "Blue sky" asks are \$2500 for emergency roof and \$20,000 for stairs.

only need to cover fee for substitute speakers - minister's expenses already budgeted for

We will have surpluses from this year thanks to :

CARES ACT PPP \$47,000

SPIRIT LEVEL GRANT \$18,000

EIDL GRANT \$10,000

TOTAL: \$75,000