

Minutes of UUFSD Board Meeting

September 15, 2021 7:00 - 8:30 PM

Zoom

Present:

Liora Kian-Gutierrez, *President*

Brenda Post, *Vice-President*

Sarah Miller, *Treasurer*

Louise Lin Garrett

Angie Knappenberger

Also Present:

Rev. Jo Green, *Advisory non-voting member*

Jan Berlin, *Secretary*

Linda Luisi, *Presenter*

Matthew Turner

Cathy Leach-Phillips

Susan Hahm

John Post

Absent:

Duane Fowler

Scott Elliott

Lighting of Chalice & Chalice Reading. Recitation of Board Covenant.

ANNOUNCEMENTS

Duane Fowler has announced his resignation from the Board effective immediately.

APPROVAL OF REPORTS

Approval of Board Meeting Minutes from September 1, 2021

DECISION: All Agreed

NEW AGENDA ITEMS

Presentation by Linda Luisi on Black Girls Who Garden (BGWG). Sandy Hill PreSchool has a planted Butterfly Garden on site. The Butterfly garden stays in place. BGGWG proposes to plant a garden of vegetables and pollinator plants to provide vegetables to people in need.

ACTION: Linda will submit a series of questions and answers to the next Board Meeting before approval is given.

Covid Protocols. GOAL: To open outdoor services on October 10, 2021
Vaccination requirements for staff (per UUA Guides)

Vaccination requirements for members to meet in person (per UUA Guides)

Discussions on reservations to attend services in person in the amphitheater in person with proof of vaccination and wearing a mask. See “**COVID Items for Draft Policy**” appended to this report.

ACTION: Brenda Post submitted a list of related items, suggested guidelines, and procedures. A subcommittee is formed with Brenda, Angie, Liora as members to submit a report at the next Board meeting on opening procedures.

Member Concerns. Discussion of how to and when to share member concerns with the congregation.

ACTION: Angie will draft the second letter from the Board for publication at the end of October.

FUTURE BUSINESS

- RE Program for the Fall
- Full discussion with Rev. Jo, DRE, and RE Committee
- Financial Presentation by Sarah Miller and Rich MacDonald (11/6/21)

BOARD MEETING ENDED 8:30 PM

Next Board Meeting: Wednesday, October 6, 2021 via zoom

Notes taken by Secretary Jan Berlin

Minutes prepared by Louise Lin Garrett

APPENDED TO THIS OFFICIAL RECORD

- List of things to include/consider for Draft of Infectious Disease Policy (from Brenda)
- Committee Reports
- Administrator’s Report

COVID Items for Draft Policy (from Brenda)

- Vaccination guidance / requirements for staff, lay leaders, all working with children, all who come on site?
 - How do we monitor status
 - Do we do testing?
- Mask guidance
- singing guidance (for choir but also hymns)
- Outdoor in-person guidelines
- Indoor in-person guidelines
- Social distancing requirements for outdoors and indoors
 - Where to sit, not sit, skip every other row...
 - Work with set-up crew to figure out how to socially distance
- That we follow UUA guidelines, state, county and local laws and regulations, but that the Board has final decision authority
 - How long do we need to be out of Very High status in order to consider opening for in-person services?
- How much notice is needed to close? to re-open (two weeks?)
- That options may exist for in-person gatherings even if closed for large gatherings (i.e. how many people)
- Whether we will consider pre-registering - requires a sub-team to work out the details of this
 - Do we have the software system to handle this?
 - Breeze can handle pre-registering
 -
- how to communicate current status (zoom or in-person)
- Considerations for families and children who cannot be vaccinated
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I might suggest that this policy should be drafted by a sub-committee after our meeting this Wednesday and submitted for all to review/approve. I believe this will prove too difficult to draft in a group session without more time, especially with members in witness.

Minimum requirements for an outdoor service - to start on Oct 3:

- Masks required
- Social Distancing Required (six feet apart from others outside of same household)
- No singing (the entire congregation) - need clarification
- Attend in-person services only if vaccinated
- No coffee / food

COMMITTEE REPORTS

Endowment Fund/Planned Giving Committee

Liaison: Angie Knappenberger

Chair: Mark Tuller

Committee: Alisa Gulranick, Chris Butler

- Committee met on August 25, 2021 and will meet on “as needed” basis
- Only three new member units joined the Legacy Society during the last year (Elizabeth Michel, Jody Hubbard, Ed Mlakar/Angie Knappenberger)
- 2021-2022 Goal is to gain 10 new members by reinitiating active solicitation; Committee will ask to make a presentation to the Board in October.
- Holders for updated brochures on the Legacy Society will be mounted in the Palmer Library and next to the Memorial Wall – Is permission needed?

Social Justice Action Group

Liaison: Angie Knappenberger

Chair: None; Barbara Walker authorizing budget expenditures

Quarterly meeting was held on 6/19/2021. Topics covered were:

- Generosity Sunday – To be held quarterly by a particular program of focus (RJTF, Mental Health, HON, and Climate Action). Program will coordinate with an outside group in their area to be the recipient, be responsible for application/verification process, and will require the recipient to present a pitch during the service and a forum afterward. No single Generosity Sunday coordinator. Question: Does P&P need to be updated?
- Casa de Luz and DeBenneville have traditionally been Generosity Sunday recipients. SJA asks that these be considered as a Special Collections designated by the Board and not part of Generosity Sunday.
- Irv Himelblau/Livia Walsh proposing St Patrick’s Irish fundraiser concert in March 19th to raise \$5-6K for SJA; coordinating with Stewardship for approval

Summary of SJA Programs:

- Backpack Project: Leader Liz Young. In August donated 75 backpacks (versus historical 125) to students in Encinitas and Solana Beach districts.
- Helping Our Neighbors: Leader Irv Himelblau. On Hold: Toiletries to 32 households/month in Oceanside; 20 / month to Safe Parking in Encinitas; Hosting Fill-a Belly Dinners in Encinitas. Weekly snack collection by Fellowship to benefit Boys and Girls San Dieguito Preschool
- RJTF : Leader Julia Darling. Committee: Robin Sales, Stephanie Reed, Sheyl Goto, Hannah Carey, Angie Knappenberger. Meet 2nd Tuesdays @ 7 pm via Zoom. Coordinating with Alison to do Kumeyaay workshop(s). Will coordinate with Rich MacDonald to highlight passage of 8th principle on our webpage
- Climate Action: Leader Sarah Miller. Committee: Irv H; Rick Appleton, Ted Foster, Leslie Gomez, Ed Mlakar, Bev Majors, Betsy Gilpin, Christie turner, Barbara Walker, Rich MacDonald, Greg Brown, Livia Walsh, Linda Pratt, Angie K
Meet: 1st Wednesday @ 4 pm. Amazing organization since this group was started in August! Five core areas: Water conservation, energy generation and use, socially

- responsible investing, transportation and urban planning, food and consumables choices and waste.
- Mental Health: Leader Wenda Alvarez. Planning Worship program for May 15th (tentative)
 - Casas de Luz: Leader Kathy Faller

Worship Committee

Liaison: Angie K

Co-Chairs: MaryAnne Trause, Chris Brynes, Angie K resigned from this committee effective 9/9

Committee: Co-chairs plus Cathy Leach-Phillips

- July – August 2021 Hybrid worship services @ 10 am. Average attendance - 104 with about half being on site attendance and half from Zoom & YouTube. Range of 94 low to 127 high (for Mike Eselun's sermon).
- September 2021 – Return to only virtual service with SD County being in Very High Covid transmission risk; Attendance has significantly decreased. On 9/5 attendance was 68 ; on 9/12 attendance was 70. For comparison, while we were virtual only in May-June, average attendance was 83.
- All metrics for SD County improving; only daily cases/100k had put us in Very High risk category, (25 -75), on 8/31 SD County was at 36; on 9/11 @ 24.7. We are now within UUA guidelines to meet on site for worship. Process needs direction and clarity.

Leadership Development Committee

Liaison - Brenda Post

Chair: Christie Turner Committee: Tom Packard, Callen Hyland

Committee is on hiatus & has not met since spring. See no reason to do another leadership Brunch event as there are no new people to go through the program. Everyone who might attend has already attended. Purpose of committee is to get volunteers.

Right Relations Committee

Liaison – Brenda Post

Chair – none. Members: Christie Turner, Kathryn Sturch, Glen Bortnick, Robin Mitchell Spoke with Christie, who is fine being our point of contact. Two members, Christie and Kathryn, have been dealing with significant family issues (death/illness) and have not put much time into committee since before congregational meetings.

This newly formed committee got off to an excellent start earlier this year, defining our purpose and beginning to establish procedures. We facilitated discussions in June regarding the 8th Principle. And then we lost momentum due to caregiving responsibilities.

Purpose of committee is to work on conflict between two or three people, not necessarily large groups. Feel the purpose of this committee is misunderstood. Team is working on a Policy & Procedures document. Started a draft but not complete. Will schedule a meeting when Kathryn returns to town.

Music Committee

Liaison – Brenda Post

Chair: Will Select. Committee: Marshall Voit, Alisa Guralnick, Cathy Leach-Phillips, Jan Berlin

Newly forming committee, working on Policy & Procedure document to define purpose and scope. Meeting via zoom. Focused on preparing music for in-person and virtual services.

Next Meeting: September 22nd at 4:30 via Zoom

STAFF REPORTS

ADMINISTRATOR'S REPORT TO THE BOARD – SEPTEMBER 2021

MEMBERSHIP STATISTICS

Total number of members: 203

Members emeritus: 4

Pledging friends: 13

Friends: 71

9/13/2021 - Total of members, members emeritus, pledging friends and friends: **291**

SUNDAY ATTENDANCE

Date	10:00am in person	10:00am Zoom	10:00am YouTube
8/8/2021	59	30	38
8/15/2021	49	25	32
8/22/2021	36	31	27
8/29/21	58	28	28
9/5/2021	N/A - Zoom Only	49 screens	19
9/12/2021	N/A	60 screens	10

REMOTE WORK

Remote work continues with no issues. Still going into work on Tuesday mornings to help with bookkeeping and as needed for other issues (i.e., fire alarm inspections).

TEMPORARY SHUTDOWN

All affected on campus groups have been advised that no more than 8 attendees can gather on campus and must adhere to masks and social distancing. Larger groups are meeting elsewhere for the time being.

PASSINGS

We lost Ben Platnik and Barbara Blomgren in August.

RESIGNATIONS

Candace Sage resigned her membership in August.

Pam and Rich Franzwa, and Eva Meier resigned their memberships in July.

REV. JO'S INSTALLATION

I am providing admin support to the task force in charge of Rev. Jo's installation on October 17th.

Respectfully submitted,
Tracey Weiss, Congregational Administrator