

UUFSD BOARD RETREAT
August 3, 2018

Meeting called to order at 9:30 AM

Present: J. Ballard, G. Bowden, Rev. M. Cefalu, E. Dun, D. Gottdank, R. MacDonald, L. Pratt, R.Sales, A. Schuller, President

1. **Liability coverage: MSC-** Per recommendation of finance Comm. We agreed to fund an increase in our general liability policy to \$2M per incident/ \$5M aggregate at additional cost of \$150 per year. The deductible will remain at \$1000 per incident. Question was raised- are board members indemnified- Alana will ask M Tuller.
2. **Kitchen Project:** Sources of funds reviewed. Need to raise additional \$3500. Capital Campaign to resume in fall. Alana will ask committee if kitchen improvement could be included.
3. **Signage at solar monitor: MSC-** Sign to be placed "Your fellowship values and gratitude at work. Installed by____" M. Tuller will be asked to wordsmith.
4. **LePort Montessori School:** requested designation of UUFSD parking lot for emergency evacuation site. Alana reports this was granted.
5. **Sabbatical Reserve:** Fund is nearly empty. Rev. Meghan reports per her contract her 2 years as interim minister are included in sabbatical accrual of 1 mo/yr, hence will be eligible to use in 1 yr. Will give us 18 mo notice. Plan- discuss funding at next board meeting.
6. **Serving with Grace:** mini workshop led by Rev. Meghan
 - a. **Covenant-** Linda will write draft based on brainstormed expectations:

respect	unity- united front
hear each other	building relationships
concise	supportive
patience	appreciative
"can-do"- positive	playfulness
be on time	accountable
safe place to ask	shared snacks and readings
realistic (don't take on too much)	
 - b. **Lean in/lean back-** those who tend to jump in encouraged to wait, those who tend to hesitate- jump in
 - c. **Vibes watcher-** all encouraged to speak up at meetings re emotional process and meeting tone issues
7. **Board meeting hosts:** Board members will rotate bringing snacks and opening words- Linda will coordinate schedule
8. **Leadership Development Dinner & Workshop-** board is asked to host Fri evening dinner and Sat breakfast, and to speak about board experience. Dates agreed when most can attend: 10/26-27 and 3/15-16

9. Board responsibilities- policy reviewed (see P&P Manual available on UUFSD website). Board liaison assignments were chosen. Robin will send completed list. Linda will coordinate scheduling Sunday greeters and welcome table staffing

10. Priorities for 2018-19: brainstorming session- top 4 chosen:

- Campus safety & insurance
- Staff Team Generosity & new fundraising ideas (see #11 below)
- Improve /enhance volunteer participation/ inc. staffing Fun & Fellowship
- Provide more ways to develop spiritual growth

11. Team Generosity: Alana provided draft of Chief Development Officer position. We agreed this is role of Stewardship/Team Generosity and could be incorporated into their responsibilities. Committee needs to be reformulated, now ad hoc only. Alana will invite Leadership Development Council to Sept board meeting to assist.

Meeting adjourned at 3:30 PM.

Next meeting Wed. Sept. 19, 1:30-3:30

**Submitted by J Ballard, Secretary
Board approved minutes 9/19/18**